

# Trumbull Board of Education Insurance/Benefits Open Enrollment 2017-2018

It's Open Enrollment Time! Our two week Open Enrollment period begins **April 26, 2017 and ends May 10, 2017**. **Please read the information in this memo carefully and completely.** It explains this year's open enrollment process which includes two steps:

- 1) Completing an easy on-line form (link below), and
- 2) Completing and returning enrollment forms if adding new coverages, making changes to existing coverages, declining ("WAIVING") Medical/Dental, or terminating coverages.

**We have compiled a list of Frequently Asked Questions (FAQs) which is attached to the email that you have received. Many of your individual questions will be answered here!!**

Please pay careful attention to the open enrollment deadline of **May 10, 2017**. All benefit election forms must be returned to Long Hill Insurance by this date!

Our new plan year runs from July 1, 2017 through June 30, 2018.

**EVERY EMPLOYEE NEEDS TO COMPLETE THE ONLINE BENEFITS ELECTION FORM! THIS INCLUDES THOSE PEOPLE WHO ARE WAIVING THE HEALTH INSURANCE OR THOSE WHO ARE NOT MAKING ANY CHANGES TO THEIR BENEFIT ELECTIONS FROM THE CURRENT YEAR! The link to online form can be found at the bottom of this email.**

**ANYONE WHO IS MAKING CHANGES TO EXISTING BENEFIT SELECTIONS** (ie. new enrollment, beneficiary changes, adding/deleting dependents, WAIVING Medical and/or Dental insurance) must complete the appropriate Enrollment Form(s) and submit **original signed copies**, along with any required supporting documentation, to the Long Hill Insurance Dept – Attn: Christine Madden, by 5/10/17. **Please note that we will not accept faxed copies, emails, or scanned copies of enrollment forms.**

All insurance information and forms can be found on the TPS website:  
STAFF→PAYROLL & INSURANCE→INSURANCE

**NEW FOR 2017-2018 – Cigna Voluntary Vision Coverage** Our existing voluntary vision coverage with Anthem Blue View Vision will terminate effective 6/30/17. We will now be offering vision coverage from Cigna Vision offered through the State Partnership Plan 2.0. This plan offers greater benefits and lower premiums than our current plan.

Below is a comparative summary of the benefits for the new voluntary Cigna Vision that we are offering this year.

In-Network Benefit	<b>**NEW** – CIGNA Vision</b>	<b>CURRENT – Anthem BVV</b>
Frequency (Glasses OR Contacts)	Every 12 months	Every 2 calendar years
Contact Allowance	\$360	\$130
Frame Allowance	\$175	\$130
Lenses	Covered in Full	\$10 copay
Eye Exam	Not covered *	\$10 copay

\*An annual \$15 co-pay eye exam is available under the UHC-Oxford Medical plan.

Attached are the following documents, all of which can be found on the TPS website

- **Open Enrollment FAQs**
- **2017-2018 Premium Rates**
- **CT State Partnership Plan 2.0 Enrollment/Change Form** (to be completed and returned if you are a new enrollee, making changes to your existing coverage or are DECLINING (“WAIVING”) coverage for the 2017-2018 plan year.
- **Pre-Tax or Post-Tax Form** – to be completed and returned if you are a new enrollee in Medical or Dental, or you want to change your premium tax election for the next plan year.
- **TR Paul Flex Enrollment Form** - to be completed and returned if you are enrolling or re-enrolling for the 2017-2018 plan year. You must re-enroll every year
- **Cigna Vision Plan Enrollment Form** – to be completed if you are enrolling in the vision plan for 2017-2108
- **Cigna Vision Plan Benefit Description & Rates**
- **Voluntary Life & Voluntary LTD Enrollment Form** – to be completed and returned if you are adding, changing, or terminating existing voluntary coverage.

**ALL EMPLOYEES MUST COMPLETE THE ON-LINE FORM USING THE LINK BELOW!** If you are enrolling or making any changes to your existing coverages, please return completed signed forms by **5/10/17!**

**ENROLLMENT ELECTIONS FORM**